youn young lady from office of Mr Thomas E Kechn, Rep 0431, phoned following names of those who will accompany Mr Kechn to 3 pm meeting tomorrow Wed in SW Conf Rm - she said they are staff members or special advisers:

FINLAY, Forrest
CAMPELL, Wallace
THASSKET, Russell
RICE, Andrew
NAPLER, Miss Nelda
Dr. John R. Steelman
The White House
Washington, D. C.

Dear Dr. Steelman:

Enclosed are the two documents I promised you. They provide a tentative outline of the Conference program and some of the general details concerning Conference plans. I hope there are enough copies here for you to distribute to the appropriate representatives of governmental agencies.

I am also enclosing a copy of a proposed agenda for the meeting next Wednesday, February 27th at 3:00 PM. This agenda is subject to change, and we will welcome any suggestions you may have. I will prepare copies of the agenda for the meeting.

We certainly appreciate your help in this matter.

It will be of great assistance to our Conference. I will let your office know on Tuesday the names of the people who will be coming to the meeting on Wednesday with me.

Sincerely yours,

Thomas B. Keen
Executive Director
Meeting with Representatives of United States Government Agencies concerning

NATIONAL CONFERENCE ON INTERNATIONAL ECONOMIC AND SOCIAL DEVELOPMENT

The White House
Feb. 27, 1952
3:00 P.M.

1. Background statement on the National Conference on International Economic and Social Development: origin, sponsorship, purposes and program.

   a. Should lists of appropriate, interested people from the various agencies of government be turned in to Conference headquarters so that individual invitations can be issued?
   b. Would it be possible to obtain lists of experts who have been abroad with short or long term technical assistance missions for use in the leadership of panels and discussion groups during the Conference program? Such lists would need to indicate the kind and place of experience abroad and the present location of such persons. It would be especially important to know of any who are returning between now and April and would be available for the Conference.

   a. Monday afternoon panels – need experts.
   c. Tuesday evening – President Truman and Conference banquet.
   d. Wednesday morning and early afternoon:
      (1) Secretary Ashburn;
      (2) participation in several panels on important aspects of U.S. and U.S. programs;
      (3) Four or five specific projects carried on by U.S. Government used as basis of discussion groups.

4. Assistance from Government Agencies
   a. Methods of publicising the Conference through publications, releases, Voice of America, etc.
   b. Literature available for distribution at the Conference.

b. Methods of obtaining full cooperation from the embassies of underdeveloped countries: invitations, exhibits, speakers, social activities.

c. Methods for facilitating participation of foreign trainees and leaders now in the U.S. under Point IV programs.

d. Possible use of government recorders during the Conference to assist in the preparation of conference reports.

5. Plan for an appropriate memorial to Dr. Bennett.
TENTATIVE PROGRAM

PRELIMINARY
CONFIDENTIAL

NATIONAL CONFERENCE
on
INTERNATIONAL ECONOMIC AND SOCIAL DEVELOPMENT

Conference Chairman
John A. Hannah
Pres., Michigan State College

Executive Director
Thomas E. Keenan

Sunday, April 6, 1952

Advance Registration

Pre-Conference Session

Documentary films
Transcriptions
Exhibits

Monday, April 7, 1952

9:00 - 10:00 Registration

10:00 - 12:00 Address: The Purpose of the Conference

President John A. Hannah, Conference Chairman

Addresses: Examination of the Problems in the Underdeveloped Areas -

From the Viewpoint of the United States - Paul Hoffman

From the Viewpoint of the Underdeveloped Countries - Charles Malik

2:00 - 5:00 PM Six simultaneous panels will conduct an intensive examination of the problems of the underdeveloped areas. Each delegate will participate in one panel.

Discussion groups

7:30 PM The chairman of each of the six afternoon panels will make a short summary of the presentation and discussions of the afternoon.

Address: William D. Douglas
A panel of experts will discuss the question:
What is the State of the U.S. in this problem?
Nelson A. Rockefeller will act as chairman of
the panel and give a summarizing address at
the conclusion.

Panel members will consider aspects of the ques-
tion such as:
(a) Increasing economic and political freedom;
(b) Developing international trade;
(c) Protecting national security;
(d) Increasing international investments;
(e) Promoting humanitarian principles;
(f) Expanding productivity;
(g) Increasing access to raw materials

Address: A Republican Spokesman

Two panels will discuss the question:
What is being done and what should be done?

Panel I. What private enterprise is doing and
should do.

Panel II. What voluntary agencies are doing and
should do.

Discussion groups

Conference banquet

Memo: 1 to Dr. Henry O. Bennett

Address: President Harry S. Truman

Members of Congress invited as guests

Radio – TV
<table>
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<th>Time</th>
<th>Activity</th>
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| 9:30 - 10:30 AM | What is being done and what should be done?  
(Continued) |
|            | "That the U. S. Government is doing and should do.  
Dean Johnson" |
|            | "That the United Nations and the specialized  
agencies are doing and should do.  
Trigge Liu" |
| 10:45 - 12:30 | Four or five simultaneous panels on significant aspects of United States and United Nations programs. |
| 2:00 - 3:30 | Discussion groups to consider specific U. S. and U. N. projects. |
| 3:15 - 4:30 | Closing Address - Eric Johnston |
AGENDA

Meeting with Representatives of United States Government Agencies
concerning

NATIONAL CONFERENCE ON INTERNATIONAL ECONOMIC AND SOCIAL DEVELOPMENT

The White House
Feb. 27, 1952
3:00 P. M.

1. Background statement on the National Conference on International Economic and Social Development: origin, sponsorship, purpose, and program.

2. Participation of Government representatives
   a. Should lists of appropriate, interested people from the various agencies of government be turned in to Conference headquarters so that individual invitations can be issued?
   b. Would it be possible to obtain lists of experts who have been abroad with short or long term technical assistance missions for use in the leadership of panels and discussion groups during the Conference program? Such lists would need to indicate the kind and place of experience abroad and the present location of such persons. It would be especially important to know of any who are returning between now and April and would be available for the Conference.

3. Assistance from Government agencies.
   a. Methods of publicizing the Conference through publications, releases, Voice of America, etc.
   b. Literature available for distribution at the Conference.
   c. Plans for government exhibit at the Conference and its relationship to overall exhibit.
   e. Methods of obtaining full cooperation from the embassies of underdeveloped countries: invitations, exhibits, speakers, social activities.
   f. Methods for facilitating participation of foreign trainees and leaders now in the U.S. under Point IV programs.
   g. Possible use of government recorders during the Conference to assist in the preparation of Conference reports.
   h. Other suggestions.

4. Plan for an appropriate memorial to Dr. Bennett.